

## COVID-19 Safety Directive

The health and safety of all DRYCO employees continue to be our top priority, and we are committed to the following guidelines and precautions as mandated by the state and local authorities.

### **Wash your hands often with soap and water for a minimum 20-30 seconds, especially after going to the bathroom; before and after eating; after blowing your nose, coughing, or sneezing; and after smoking.**

- All projects should provide access to hand washing stations. Where running water is available, additional sinks with hot and cold running water, soap, paper towels and trash bins should be available outside of breakrooms, trailers, and bathrooms.
- Consider adding foot push/pull devices to doors for hand-free access/egress especially for bathrooms.
- Post handwashing reminder signs.
- If soap and water are not available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

### **Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe. These areas include break/lunch areas, lunch tables, microwaves, coffee machines, turnstiles, handrails, buses for transport of workers, doorknobs, bathrooms, elevator control buttons, and all common areas.**

- DRYCO's cleaning team will be going around the office 3 to 4 times a day disinfecting and door handles; in addition some doors will remain open during operating hours
- DRYCO will also have hand sanitizer at the main entrance

### **Limit size of gatherings.**

- High-risk activity announcements in the morning should become a written communication that the leader reviews with their crews.
- Where and when possible, maintain a 6 ft. distance from each other while gathering.
- Greet verbally from a distance, do not have contact such as shaking hands.

### **Conduct meetings in spaces that allow for social distancing between meeting attendees.**

Run meetings via conference call when possible. Encourage those in the same office to call in separately versus sitting in a room together.

### **Implement strategies for staggering and/or reducing density and duration of workers in the elevator or hoist at any given time.**

- Stagger trade arrival times.
- Encourage the use of stairs for travel 4 floors or less.
- Discourage facing each other while riding in elevators, use discretion on overcrowding (don't do it).

### **Arrange lunch/break areas in a manner that accommodates social distancing so that all workers are not joined together in same area.**

- Stagger lunch/break times between trades.
- Assure tables, chairs, coffee machines, sinks, and vending machines are cleaned properly on a regular basis.
- Confirm that food preparation vendors are taking precautions and wearing appropriate PPE (which may include face masks) while preparing food.
- Limit number of persons to a table and to an assigned break area.
- While not sustainable, for now we recommend using disposable utensils, plates, and cups. Maintain a good supply on hand. Require anyone bringing a container to rinse it themselves and take home for thorough cleaning.

### **Reminders when in meetings or around others:**

- Avoid close contact\*
- Avoid shaking hands. Communicate in advance of meetings to remind staff and attendees.
- Cover your cough or sneeze with a tissue, throw tissue in trash. When tissues are not available cough or sneeze into your elbow.
- Avoid touching your eyes, nose, and mouth.

### **Remind everyone to stay home when they are sick and report to us any confirmed COVID-19 diagnosis.**

Notify your supervisor and do not return to work until you show no signs of illness or fever, without the use of a fever-reducing medicine, for 24 hours. If you have a fever, cough or difficulty breathing, seek medical care early and stay away from others.

### **When you're out at jobsites you must wear all your PPE.**

- Hard Hat
- Safety Glasses
- Safety Vest.
- Gloves
- Dust masks or Fabric Material Face Mask

Please see your safety team or supervisor if you need any of the above items. Employees are required to disinfect their tools and equipment every time they use them with Clorox wipes or a disinfectant mix of 1/3 cup bleach to each gallon of water.

## COVID-19 Safety Information from the CDC

As the impact from the Coronavirus (COVID-19) continues around the world, DRYCO would like to share with you the latest information and guidance we can all use to protect each other in our office and our job sites.

According to the CDC, the coronavirus is thought to spread mainly between people who are in close contact with one another; or through respiratory droplets produced when an infected person coughs or sneezes. It may be possible for a person to get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the main way the virus spreads.

Considerations when assessing close contact include the duration of exposure (longer exposure time likely increases exposure risk) and the symptoms of the person with COVID-19 (coughing likely increases exposure risk as does exposure to a severely ill patient).

If you had close contact with someone who tested positive for COVID-19, stay home and contact your supervisor who can provide you with further guidance and support. You should self-quarantine for 14 days from the date you had contact.

If you traveled or have had close contact with someone who has traveled to a Level 3 country listed on the CDC watch/alert list, which currently includes China, Hong Kong, Iran, South Korea and Italy, you are not allowed at a DRYCO jobsite or office for 14 days from the date they departed from that location.

When it comes to transmission through imported goods, according to the CDC, there currently is no evidence to support transmission of COVID-19 associated with imported goods and there have not

been any cases of COVID-19 in the United States associated with imported goods. According to the World Health Organization, coronaviruses do not survive long on objects, such as letters or packages.

### **\*Close Contact**

Considerations when assessing close contact include the duration of exposure (e.g., longer exposure time likely increases exposure risk) and the clinical symptoms of the person with COVID-19 (e.g., coughing likely increases exposure risk as does exposure to a severely ill patient).

The CDC defines close contact as:

- Being within approximately 6 feet (2 meters) of a COVID-19 case for a prolonged period; close contact can occur while caring for, living with, visiting, or sharing a health care waiting area or room with a COVID-19 case
- Having direct contact with infectious secretions of a COVID-19 case (e.g., being coughed on).

Symptoms are runny nose, sore throat, cough, fever, difficulty breathing. Be cautious of those with such symptoms and if you have them, quarantine yourself to prevent spreading to others.